

**OXFORDSHIRE LADIES COUNTY GOLF ASSOCIATION
TERMS OF REFERENCE**

In line with Constitution point 4 (2016). The day to day running of the County Association shall be vested in an Executive Committee. These terms provide the framework for the day to day running of the Association.

1. ADMINISTRATION

- i) A website will be maintained to inform members and visitors about the activities of the Association and provide a facility for on-line competition entry. If necessary, a web-administrator will be contracted to facilitate updates co-ordinated via a volunteer web co-ordinator.
- ii) A CONGU-compliant competition software licence will be maintained for the purpose of running qualifying competitions.
- iii) The Association will hold Insurance with a suitable provider to include, as a minimum: Public Liability up to £10 million (any one event) and Officers' Liability up to £5m (any one period).
- iv) An annual fixtures and information card/booklet will be produced and clubs/members will be able to download and print copies from the website.
- v) A laptop and printer will be provided to the Competition Secretary.
- vi) Officers shall be entitled to re-imburement of costs reasonably incurred in connection with the administration of county matters, for example but not limited to: postage, stationery, printing etc. All expense claims shall be submitted to the Treasurer together with supporting receipts.

2. CAPITATION FEES (MEMBERSHIP)

- i) Membership shall be via an annual capitation fee to be paid by all members of affiliated clubs within Oxfordshire.
- ii) Criteria for membership shall be in accordance with the County Constitution.
- iii) The fee will be reviewed annually in accordance with the County Constitution but currently stands at £10.00 per lady and £3.00 per junior girl under the age of 18.
- iv) The fee is collected from clubs by the BB&O Union on behalf of OLCGA.

3. COMPETITIONS

The following competitions will be run annually:

- i) **Bamberger**
 - Handicap, match-play, knock-out for all Playing or Associate Members of affiliated Clubs who have a competitive CONGU handicap (with the designation 'c') and who have qualified through competitions within their own clubs.
 - Each Club to run its own knock-out competition to determine qualifier(s) – to be completed by 30 April.
 - An entry fee of £2 per player should be collected by the Club Delegate and a cheque for the total number of entries be sent to the Honorary Treasurer by 1 April.
 - Qualifiers will be 1 person for up to 10 entrants, 2 people for 11-19 entrants, 3 people where there are between 20 and 39 entries and 4 people for 40 and above entries.

- First round matches in the inter-club phase must be completed by 31 May and thereafter in accordance with the draw.
- Handicap allowance is full difference.
- If a player is a member of two Oxfordshire Clubs, she may represent her 'Home' Club only.
- Players qualifying at Club level must be a playing member of the Club she is representing for the whole of the competition.
- The top-named player of each pair plays on her own course (Home) and must promptly offer three dates to her opponent, one of which must be a weekend, although both players are expected to make allowances if the initial dates offered are unsuitable.
- The winning player is responsible for promptly notifying the County Competition Secretary of the result, either by telephone or e-mail.
- There will be a re-draw after the quarter-finals.
- During the inter-club phase, players are equally responsible for any green fees that may be payable in respect of the visiting player.
- The Final will be played on a neutral course, to be arranged by the County Competition Secretary in consultation with the finalists and on a mutually agreed date. There will be no green fees payable by the players.
- The winning finalist will receive the Bamberger Cup which will be presented at the County AGM.
- Prizes will be awarded to the losing finalist and semi-finalists.
- General Competition Conditions (as they appear on the County Website) apply.

ii) Captain's Inter-Club Trophy

- Entry is made by Club via Club Delegate before 1 November for the following year.
- Competition is for teams of six Full or Associate Members of affiliated Clubs with a CONGU handicap (with the designation 'c') of 13 or above on the day of each match.
- Format is foursomes, scratch, match-play knock-out.
- The draw will be made after the closing date of entries.
- It is the equal responsibility of both Clubs to arrange their matches by the due date. The Home Club must offer dates including at least one at the weekend and one during the week.
- The venue for each round will be decided by the draw.
- The winning club is responsible for promptly notifying the County Competition Secretary of the result, either by telephone or e-mail.
- If a player is a member of two Oxfordshire Clubs, she may represent her 'Home' Club only.
- All individual matches must be played to a conclusion (ie no halved matches).
- The semi-final and final are played on a specified date at a venue arranged by the County.
- Squads for the semi-final and final may consist of a maximum of 8 players.
- The winning team will be presented with the Captain's Inter-Club Trophy.
- General Competition Conditions (as they appear on the County Website) apply.

iii) Ann Starkey Trophy

- Entry is made by Club via Club Delegate before 1 November for the following year.
- Competition is for teams of six Full or Associate Members of affiliated Clubs with a CONGU handicap (with the designation 'c') of 21 or above on the day of each match.
- Format is foursomes, scratch, match-play knock-out.
- The draw will be made after the closing date of entries.
- It is the equal responsibility of both Clubs to arrange their matches by the due date. The Home Club must offer dates including at least one at the weekend and one during the week.
- The venue for each round will be decided by the draw.

- The winning club is responsible for promptly notifying the County Competition Secretary of the result, either by telephone or e-mail.
- If a player is a member of two Oxfordshire Clubs, she may represent her 'Home' Club only.
- All individual matches must be played to a conclusion (ie no halved matches).
- The semi-final and final are played on a specified date at a venue arranged by the County.
- Squads for the semi-final and final may consist of a maximum of **8** players.
- The winning team will be presented with the Captain's Inter-Club Trophy.
- General Competition Conditions (as they appear on the County Website) apply.

iv) President's Inter-Club Trophy

- Entry is made by Club via Club Delegate before 1 November for the following year.
- Competition is for teams of six Full or Associate Members of affiliated Clubs with a competitive CONGU handicap (with the designation 'c').
- Format is foursomes, scratch, match-play knock-out.
- The draw will be made after the closing date of entries.
- It is the equal responsibility of both Clubs to arrange their matches by the due date. The Home club must offer dates including at least one at the weekend and one during the week.
- The venue for each round will be decided by the draw.
- The winning club is responsible for promptly notifying the County Competition Secretary of the result, either by telephone or e-mail.
- If a player is a member of two Oxfordshire Clubs, she may represent her 'Home' Club only.
- All individual matches must be played to a conclusion (ie no halved matches).
- The semi-final and final are played on a specified date at a venue arranged by the County.
- Squads for the semi-final and final may consist of a maximum of **8** players.
- The winning team will be presented with the President's Inter-Club Trophy.
- General Competition Conditions (as they appear on the County Website) apply.

v) Bronze Championship

- The competition is open to all Bronze Division Members (21 to 36 handicap) and is played over 3 non- consecutive days.
- Day 1 – Qualifying Competition 18 Hole Stroke Play.
- Scratch and handicap prizes awarded
- The Bronze Medal will be awarded to the player with the best nett score.
- Top 8 scratch scores progress to Bronze Championship knock out stages for which an automatic draw is made.
- Days 2 & 3 are played alongside the Championship and Mid-Silver Championship.
- Day 2 – Quarter Finals.
- Day 3 – Semi Finals (am) and Final (pm).
- The Bronze Championship trophy will be awarded to the winner.
- A light lunch is included on Day 1.
- OLCGA General Conditions of Play for All Competitions Apply – see OLCGA Website:
- www.olcga.org.uk/general-conditions-of-play-for-all-competitions/
- Players must compete off their correct handicap. A competitive CONGU handicap (with the designation 'c') certificate must be produced on the day.
- Handicap eligibility is as at the closing date for entries.
- Players entering must be available to play on all 3 days.

- Prize presentations will take place at the end of play on days 1 & 3.

vi) Mid-Silver Championship

- The competition is open to all Members with a handicap of 13 to 20 (inclusive) and is played over 3 non-consecutive days.
- Day 1 – Qualifying Competition - 18 Hole Stroke Play.
- Scratch and handicap prizes awarded.
- The player with the best nett score for the morning round in either the County Championship or Mid Silver Championship will receive the Silver Medal.
- The Seniors Champion cup will be awarded to the player aged 50 or over with the best gross score for the morning round in either the County Championship or Mid-Silver Champ. The winner will be eligible to play in the England Golf Women's Champion of Champions Event.
- The top 8 scratch scores progress to the Mid-Silver Championship knock out stages for which an automatic draw is made.
- Day 2 – Quarter Finals.
- Day 3 – Semi Finals (am) and Final (pm).
- The Mid-Silver Championship Trophy will be awarded to the winner.
- OLCGA General Conditions of Play for All Competitions Apply – see OLCGA Website:
- www.olcga.org.uk/general-conditions-of-play-for-all-competitions/
- Players must compete off their correct handicap. A competitive CONGU handicap (with the designation 'c') certificate must be produced on the day.
- Handicap eligibility is as at the closing date for entries.
- Players entering must be available to play on all 3 days.
- Prize presentations will take place at the end of play on days 1 & 3.
- The winner of the Seniors' Champion Cup will be eligible to play in the England Golf Women's Champion of Champions Event.

vii) County Championship

- The competition is open to all Members with a handicap of 20 or below and is played over 3 non-consecutive days.
- Day 1 – Qualifying Competition - 36 Hole Stroke Play.
- Scratch and handicap prizes awarded.
- The Silver Medal will be awarded to the player with the best nett score for the morning round in either the County Championship or Mid Silver Championship.
- The Seniors' Champion Cup will be awarded to the player aged 50 or over with the best gross score for the morning round in either the County Championship or Mid-Silver Champ.
- The top 8 scratch scores progress to the Championship knock out stages and the next 8 scores progress to the Lucy Davies knock out stages for which automatic draws are made.
- Day 2 – Quarter Finals.
- Day 3 – Semi Finals (am) and Final (pm).
- The County Championship and Lucy Davies Trophy will be awarded to the winners.
- OLCGA General Conditions of Play for All Competitions Apply – see OLCGA Website:
- www.olcga.org.uk/general-conditions-of-play-for-all-competitions/
- Players must compete off their correct handicap. A competitive CONGU handicap (with the designation 'c') certificate must be produced on the day.
- Handicap eligibility is as at the closing date for entries.
- Players entering must be available to play on all 3 days.

- Prize presentations will take place at the end of play on days 1 & 3.
- The winner will be eligible to play in the England Golf Women's Champion of Champions Event.
- The winner of the Seniors' Champion Cup will be eligible to play in the England Golf Women's Champion of Champions Event.

viii) Seniors' Spring 3-Ball Alliance

- The competition is open to all Members aged 50 or over with handicaps of 36 or under.
- Players need not be from the same club.
- 18 Hole 3 Ball Alliance Stableford.
- Handicap allowance – 7/8^{ths}
- Two best scores per hole to count.
- Prizes awarded according to entries.
- 2-Course light meal included.
- OLCGA General Conditions of Play for All Competitions Apply – see OLCGA Website:
- www.olcga.org.uk/general-conditions-of-play-for-all-competitions/
- Players must compete off their correct handicap. A competitive CONGU handicap (with the designation 'c') certificate must be produced on the day.

ix) County Shield

- The competition is open to all Members with handicaps of 36 or under.
- Both players must be playing members of the same club and if a player is a member of two Oxfordshire clubs she may only represent her home club.
- 27 Hole Foursomes Stableford.
- Handicap allowance – half combined.
- Reverse driving over designated holes. i.e. If player A drives the odd numbers in the morning round, player B drives the odd numbers in the afternoon round.
- Prizes awarded for best am and pm scores.
- The County Shield will be awarded to the pair with the best 27 hole Stableford score.
- A light lunch and tea is included.
- OLCGA General Conditions of Play for All Competitions Apply – see OLCGA Website:
- www.olcga.org.uk/general-conditions-of-play-for-all-competitions/
- Players must compete off their correct handicap. A competitive CONGU handicap (with the designation 'c') handicap certificate must be produced on the day.

x) Autumn 3-Ball Alliance

- The competition is open to all Members with handicaps of 36 or under.
- Players need not be from the same club.
- 18 Hole 3 Ball Alliance Stableford.
- Handicap allowance – 7/8^{ths}
- Two best scores per hole to count.
- Prizes awarded according to entries.
- 2-Course light meal included.
- OLCGA General Conditions of Play for All Competitions Apply – see OLCGA Website:
- www.olcga.org.uk/general-conditions-of-play-for-all-competitions/
- Players must compete off their correct handicap. A competitive CONGU handicap (with the designation 'c') certificate must be produced on the day.

xi) Seniors' Cup

- The competition is open to all Members aged 50 or over with handicaps of 36 or under.
- Players need not be from the same club.
- 18 Hole individual Qualifying Stableford played in 3 Ball groups.
- Prizes awarded according to entries.
- The Seniors' Cup will be awarded to the player with the best Stableford score.
- The Crawley Cup will be awarded to the Bronze division player with the best Stableford score.
- *(It is possible for the same player to win both cups).*
- 2-Course light meal included.
- OLCGA General Conditions of Play for All Competitions Apply – see OLCGA Website:
www.olcga.org.uk/general-conditions-of-play-for-all-competitions/
- Players must compete off their correct handicap. A competitive CONGU handicap (with the designation 'c') certificate must be produced on the day.

The following General Conditions of Play shall apply for ALL Competitions:

- A current competitive CONGU handicap (with the designation 'c') certificate MUST be brought to all events.
 - Caddies – there are no restrictions on the use of caddies for OLCGA competitions (except where stipulated in the entry conditions for competitions restricted to Junior players).
 - In all Competitions the following R&A Rule 4.3 applies to the use of equipment.
 - (1) Distance and Directional Information.
 - Allowed.
Getting information on distance or direction (such as from a distance-measuring device or compass).
 - Not Allowed.
Measuring elevation changes, or
Interpreting distance or directional information (such as using a device to get a recommended line of play or club selection based on the location of the player's ball).
 - 2) Information on Wind and Other Weather Conditions.
 - Allowed.
Getting any type of weather information (including wind speed) that is available from weather forecasts, or
Measuring temperature and humidity at the course.
 - Not Allowed.
Measuring wind speed at the course, or
Using an artificial object to get other wind-related information (such as using powder to assess wind direction).
- Penalty for first breach of this rule General Penalty, second breach Disqualification
- OLCGA competitions will be organised by the County in accordance with the EG policies on Equity and Equal Opportunities, Gender and Anti-Doping (see www.englandgolf.org).
 - Buggies are permitted in **ALL** OLCGA competitions with the exception of the County Championship where the EG Transportation Policy will apply (see www.englandgolf.org). For competitions, other than the County Championship, a medical certificate will **not** be required. Any player wishing to use a buggy must make her own arrangements with the host club and will be bound by any conditions/restrictions as to their use that may be imposed by the club.

- Competitors who have to withdraw MUST notify the Competition Secretary before they fill the vacancy themselves as there may be a waiting list.
- Entry to all competitions is on a 'first come' basis. The Competition Secretary will close the competition ahead of the published closing date if the field is full. In this event Club Delegates will be notified by email.
- Competition start times will be sent to Club Delegates approximately two weeks ahead of the competition date.
- It is hoped that all prize winners will be present at the competition prize giving.
- OLCGA cannot accept responsibility for any loss, damage or injury encountered at any OLCGA competition.

Administration of Competitions:

- i. Venues will be selected and agreed by the Executive Committee for all competitions.
- ii. Green Fee Donations will be made to clubs hosting County competitions. Donations are currently:
 - For all 18-Hole Events including the Bronze Championship- £10.00 per player.
 - For 27-Hole County Shield - £12.50 per player.
 - For Captain's, President's and Ann Starkey Inter-Club Trophy Semi-Finals/Final - £240 (based on £10 per semi-final player).
 - For the County Championship and Mid Silver Championship £15.00 per player for those playing on day 1 plus £250 to cover the weekend knock-out stages of the County Championship, Mid-Silver Championship and the Bronze Championship
- iii. Entry fees will be reviewed and set annually by the Executive Committee. Entry fees will include the green fee donation, catering and prizes.
- iv. The number and value of prizes will be according to entries.
- v. The Executive Committee shall have the right to make alterations to County Competitions if deemed necessary – all decisions to be ratified by the General Committee at its next meeting.
- vi. Resolution of any disputes arising at or from a County Competition shall be vested in the Executive Committee.
- vii. It is expected that the competitions run (collectively) each year will contribute a small surplus towards County funds .

4. JUNIOR COMPETITIONS

The following competitions will be run annually by the OLCGA Junior Committee:

Spring Meeting

- 18-hole Stableford competition for girls with CONGU competition handicaps up to 54.
- 9-hole Stableford competition for girls with CONGU handicaps or those working towards achieving a handicap.
- Short course competition for girls who are pre-handicap
- 18-hole Stableford competition for girls with CONGU competition handicaps up to 36.
- 9-hole Stableford competition for girls with handicaps 37-54.
- Short course competition for girls with handicaps 37-54 or no handicap.

Girls' County Championships

- 18-hole Medal competition for girls with CONGU competition handicaps of 24 and below to decide the Oxfordshire County Girls' Champion. This will be a qualifier for The Telegraph Vitality Junior Golf Championship.
- The winner will be eligible to play in the England Golf Girls' Champion of Champions Event
- 18-hole Stableford competition for girls with CONGU competition handicaps 25-54.
- 9-hole Stableford competition for girls with CONGU handicaps or those working towards achieving a handicap.

Pre-handicap Championship

- 9-hole stroke-play competition on the Blenheim course for girls who are pre-handicap.
- 18-hole Medal competition for girls with CONGU competition handicaps of 24 and below to decide the Oxfordshire County Girls' Champion. This will be a qualifier for The Telegraph BMW Junior Championship.
- The winner will be eligible to play in the England Golf Girls' Champion of Champions Event
- 18-hole Stableford competition for girls with CONGU competition handicaps 25-36 .
- 9-hole Stableford competition for girls with handicaps 37-54.
- Short course competition for girls with handicaps 37-54 or no handicap.

Summer Meeting

- 18-hole Stableford competition for girls with CONGU competition handicaps 0-54.
- 9-hole Stableford competition for girls with CONGU handicaps or those working towards achieving a handicap.
- Short-course competition for girls who are pre-handicap.

OxCalf Cup & Teddy Trophy

- Stroke-play competitions open to all Oxfordshire girls with a CONGU handicap of 37 and above or pre-handicap. Entry to the relevant competition is determined by age.

Nicola Sparks Memorial Trophy

- 18-hole Stableford competition for girls with CONGU competition handicaps up to 54.
- 9-hole Stableford competition for girls with CONGU handicaps 37-54 or those working towards achieving a handicap.
- Short course competition for girls who are pre-handicap.

Christmas Jamboree

- 9-hole fun competition for all Oxfordshire girls and their family members.
- 18-hole Stableford competition for girls with CONGU competition handicaps 0-36.
- 9-hole Stableford competition for girls with handicaps 37-54.

Rules Governing All Competitions

- Players must compete off their correct handicap.
- No caddies are allowed except in Short-course competitions. Relatives and friends are welcome to spectate but should stay on the edge of the fairways and not communicate with the players.

Administration of Competitions:

- i. Venues will be selected and agreed by the Junior Committee for all competitions.
- ii. Courtesy of the course is generally given by most Clubs for Junior competitions.
- iii. Entry fees will be reviewed and set annually by the Junior Committee. Entry fees will include catering and prizes. Nicola Sparks Memorial is an exception as entry is free following a bequest from Max Sparks to the County and to Burford GC.
- iv. The number and value of prizes will be at the discretion of the Junior Committee.
- v. The Junior Committee shall have the right to make alterations to Junior Competitions if deemed necessary due to numbers and categories of players entering.
- vi. Resolution of any disputes arising at or from a Junior Competition shall be vested in the Junior Committee/Executive.
- vii. It is expected that the competitions run (collectively) each year will create a small deficit to County funds.

5. JUNIOR MATCHES & EVENTS

The following matches and inter-county events will be played annually:

- v Oxfordshire Junior League Boys (alternating Kirtlington and Tadmarton Heath).
- v Bucks – MS League Handicap Team (alternating home and away).
- v Berks – MS League Handicap Team (alternating home and away).
- v Bucks – MS League Scratch 4-Ball Better-ball (alternating home and away).
- v Berks – MS League Scratch 4-Ball Better-ball (alternating home and away).
- v Gloucestershire - Friendly (alternating home and away).
- v Tadmarton Heath Ladies (at Tadmarton Heath).
- v Frilford Ladies (at Frilford Heath).

Winners of the Handicap & Scratch Leagues go through to represent BB&O at the Midlands South Finals Day.

BB&O Team Stableford (hosted in rotation)

- 18-hole Stableford held at Oakland Park GC. Teams of 8 girls compete for individual prizes. Best 6 scores out of 7 selected players count towards the Trophy.

Midlands South Girls Championship & Handicap Championship (hosted in rotation).

- 36-hole Medal competition for girls with CONGU competition handicaps up to 20.
- 18-hole Stableford for girls with CONGU competition handicaps 21-36.
- County Team competition for medal event.

BB&O Junior Championship (hosted in rotation)

- 18-hole medal for girls with CONGU competition handicaps up to 24.
- 18-hole Stableford for girls with CONGU competition handicaps 25-36.
- County Team competition for the medal event.

Midlands South Team Stableford (always played at the same venue but hosted in rotation)

- 18-hole Stableford Team competition for 6 girls per County played within handicap categories. CONGU competition handicaps required. Best 4 scores out of six count towards trophy.

Administration of Matches & Events:

- i. For Inter-County home matches, a green fee donation of £150 will be made to the host club.
- ii. The County will meet the cost of match teas for players and County Officers/Volunteers attending the matches & events in an official capacity.
- iii. For the BB&O Team Stableford Competition @ Oakland Park, the County will meet the cost of Oxfordshire's share of the prizes awarded (split equally between the 3 counties). In the Midlands South Team Stableford each County pays an entry fee and a token amount towards prizes. In the BB&O Championship the host County covers all costs for catering & prizes from the entry money and usually makes a loss. In the Midlands South Finals Day, the competing finalists pay an entry fee towards the cost of catering and a green fee contribution to the host club. The host County provides a memento of the day to the players.
- iv. The County Team will wear Oxfordshire's registered colours of Black and White. Players will be provided with a kit which will be worn whenever they are representing the County. The kit will be replaced as necessary and will be funded either via a sponsorship arrangement, fundraising activities or budgeted provision.

6. TRAVEL EXPENSES

- i) Officers and volunteers shall be entitled to claim expenses for travel whilst carrying out activities for, or representing the County. However this will exclude attending OLCGA Committee Meetings at Frilford Heath (or elsewhere in Oxfordshire) and attending matches or competitions where they are also playing.
- ii) The current allowance is 30p per mile.
- iii) Players representing the County are not entitled to claim expenses for travel.

7. FUNDRAISING ACTIVITIES

- i) The Executive may hold an event or events specifically for the purpose of raising money towards County funds. Such events may be open to non-members of the County.

8. COACHING AND DEVELOPMENT

- i) County Squad Coaching - players with low handicaps interested in representing the County at 1st or 2nd team level may be invited to attend group coaching sessions organised by the County.
- ii) Junior Squad Coaching – group coaching may be organised for girls currently having the ability, or with potential, to represent the County.
- iii) County Delegates should keep the County Captain, 2nd Team Captain or Junior Organiser informed about any eligible members at their Club.
- iv) In line with 10. iii) below the County Association will administrate and deliver a Girls' Academy Programme. The programme is self-funding by way of EG grant and participant fees.

- v) Coaching will be delivered in line with the Annual Budget.

9. COUNTY WEEK AND MATCHES

County Match Week (CMW)

- i) CMW is organised in accordance with the EG County Golf Regulations.
- ii) Oxfordshire is in the Midlands South Region along with Berkshire, Buckinghamshire, Northamptonshire, Warwickshire and Worcestershire & Herefordshire.
- iii) The hosting of CMW alternates between the 6 counties on a rotational basis. Oxfordshire last hosted in 2013 and will next host in 2019 for which a venue will need to be sourced and an Organisational Committee formed.
- iv) The current format for CMW in the MS Region is a 5-day tournament. However the MS Region are trialling a 3-day tournament format (as agreed at a meeting of MS County Captains 25.03.15).in 2018/19 after which a vote on the format will take place.
- v) The staging costs of CMW are largely met by EG with the remaining costs being shared equally by the 6 participating Counties. Other miscellaneous costs including but not limited to practice rounds for players, caddy lunches, refreshments and gratuities are funded by the County.
- vi) The team to represent Oxfordshire will be selected by the County Captain in consultation with the Vice/2nd Team Captain and the County President.
- vii) Accommodation and meals will be provided for the players, County Captain and County President for the duration of County Week.
- viii) The County Team will wear Oxfordshire's registered colours of Black and White. Players will be provided with a kit which will be worn whenever they are representing the County. The kit will be replaced as necessary and will be funded either via a sponsorship arrangement, fundraising activities or budgeted provision.
- ix) In the event that the team should qualify for County Finals v) – viii) will apply.
- x) Players gaining 8 points during CMW matches will be awarded their 'County Colours'. 2 points are awarded for a singles win, 1 point for a singles half or foursomes win and ½ point for a foursomes half.

Representative Team Matches

The following matches will be played annually:

- i) 1st Team.
 - v Hampshire (alternating home and away – home in even years).
 - v Wiltshire (alternating home and away – home in even years).
 - v Tadmarton Men at Tadmarton Heath.
 - For Inter-County home matches, a green fee donation of £150 will be made to the host club.
 - For Inter-County matches, match catering costs for Oxfordshire players, County Captain and County President will be paid by the County.
 - For the match against the Tadmarton Men, the County will pay for the match tea for players and officials for both teams.
 - Teams will be selected by the County Captain in consultation with the Vice/Second Team Captain.
- ii) 2nd Team

The 2nd Team will participate in the Midlands South League.

- The format of matches is reviewed from time to time and agreed between the 6 participating counties. The current format is :
 - 1 Home Match and 1 Away Match annually – Oxfordshire v Berkshire and Oxfordshire v Buckinghamshire.
 - The County with the best aggregate result then plays a final v the winner of the Northamptonshire, Warwickshire and Worcestershire & Herefordshire match.
 - The Final to be hosted on a rotational basis between the 6 counties. Oxfordshire will be due to host the final in 2024. The winning County receives the MS 2nd Team League Trophy.
- For Inter-County home matches, a green fee donation of £150 will be made to the host club.
- A green fee donation of £150 will be made to the club hosting the Final.
- For Inter-County matches, match catering costs for Oxfordshire players, Vice/2nd Team Captain and County President/County Captain will be paid by the County.
- Teams will be selected by the Vice /Second Team Captain in consultation with the County Captain.
- The League is administered by the 6 Counties on a rotational basis, with the Vice/ 2nd Team Captain being the League Administrator. Oxfordshire will next be League Administrator in 2020.

iii) Seniors' Scratch Team

The Seniors play Scratch League matches against Berkshire, Buckinghamshire, Hampshire and Hertfordshire with 2 home and 2 away matches annually.

- For Inter-County home matches, a green fee donation of £150 will be made to the host club.
- For Inter-County matches, match catering costs for Oxfordshire players and the County Seniors' Captain will be paid by the County.
- Teams will be selected by the Seniors' Captain or her nominated representative.
- The League is administered by the 5 participating Counties on a rotational basis, with the Seniors' Captain being the League Administrator. Oxfordshire will next be League Administrator in 2023

Additionally, the County participates in the Seniors' Inter-County Scratch Team event (Ten Counties)

- The County pays for the competition entry fee and practice round green fees and post-competition meals for the players and County President or County Captain if attending.
- When necessary (depending on location of competition) 1 nights' accommodation will be provided for the players.
- The event is hosted on a rotational basis by the 10 participating counties. Oxfordshire last hosted in 2011 and will next host in 2021 for which a venue will need to be sourced and an Organisational Committee formed.

Senior Friendly Matches

There are friendly matches against Berkshire, Gloucestershire, Warwickshire and Worcestershire & Herefordshire with 2 home and 2 away matches annually

- For Inter-County home matches, a green fee donation of £150 will be made to the host club.
- Matches will be open to all members (Silver and Bronze division players). Format is better ball (high/low pairings) followed by a social meal.
- The Seniors' Captain will ask CDs to post sign-up forms at their club. Once forms are returned, the Seniors' Captain will select teams aiming to give everyone who has signed up at least one game.

- Players will pay a match fee to cover the cost of the post-match meal.
- Players will be asked to wear black and white reflecting the County's colours.
- **ENGLAND GOLF**
 - i) In line with Constitution point 1., The County Association will uphold the Regulations of England Golf ("the Governing Body of English Women's Golf").
 - ii) The elected EG Representative shall be the conduit for all communications between EG and the County Association and its Executive and General Committees.
 - iii) The County Association will apply for such grants as may be available from EG for the provision of activities within the County. Currently this includes funding for a Girls' Academy Programme.

10. FINANCE

- i) The Association's Bank Accounts shall be held with Barclays and will comprise Current and Savings accounts.
- ii) There shall be a minimum of 2 and maximum of 3 signatories to the Association's Bank Accounts. The Treasurer shall always be one of the signatories.
- iii) The Association shall hold a Paypal Account for the purpose of receiving on-line competition entries. The Paypal Account shall be administered by either the Treasurer or the Competition Secretary.
- iv) A Statement of Accounts for the financial year ending on 30th September shall be presented to the AGM by the Honorary Treasurer, such statement having been subject to an Accountant's independent examination. The Executive Committee shall approve the choice of Accountant.
- v) The Executive Committee shall be responsible for the preparation of an annual budget (in accordance with the Constitution). Reports of income and expenditure against budget will be presented at meetings of the General Committee.
- vi) The Executive shall have the authority to approve unbudgeted expenditure totalling up to £500 in any year without the prior approval of the General Committee where deemed necessary.

11. GENERAL

- i) All meetings of the Executive Committee, General Committee and the AGM will normally take place at Frilford Heath Golf Club unless otherwise notified.
- ii) All trophies shall be engraved at the County's expense. Members arranging trophy engraving shall be entitled to reclaim the cost via submission of an expense claim with supporting receipt to the County Treasurer.
- iii) The County will maintain a Flag, Tablecloth and Mascot for use at events as required.
- iv) All members achieving a hole in one in an official Club, County or Open event will receive a memento at the AGM provided the County Secretary has been advised of the achievement by the Club Delegate.